

**VENDOR'S AUTHORITY TO SEARCH AND
PREPARE FORM 1**

To Carrington Conveyancers
PHONE 8223 2988

PLEASE FILL OUT THE FOLLOWING DETAILS:

Vendor/s:				
Address for Tax Invoice to be forwarded to:				
Phone:				
I/We have listed our property at				
Certificate of Title (if known):	VOLUME		FOLIO	
Acting Conveyancer at Settlement:	CARRINGTON CONVEYANCERS			
Agent Business Name:				
Agent Salesperson Name:				
Agent Email Address:				

The searches indicated below are required by my/our agent to complete the Form 1 under the Land and Business (Sale and Conveyancing) Act 1994. We understand that we have to sign a Form 1 when the property is contracted and that we have legal liabilities of disclosure under Section 7 of the said Act.

You are instructed to apply for the searches on our behalf. Please send these through to our agent.

Preparation of Form 1 – By Electronic Form 1 Company - required	\$395.00
Property Interest Report (Section 7) - required	\$378.00
Council Search - required	\$73.25
Certificate of Title (if required)	\$36.75
Encumbrance (if required)	\$13.50
Document (Caveat, Lien, Agreement etc) (if required)	\$13.50
Plan (Deposited, Filed, Strata, Community etc) (if required)	\$14.60
Community / Strata Secretary (if required)	\$132.00

All items listed above are exclusive of GST and there will also be a service fee of approx \$30.00 incurred.

We shall forward payment within 14 days of completion of searches.

Signed by the Vendor/s _____

Dated _____

**In the event that payment is not received within 14 days of a proper Tax Invoice being rendered, Carrington Conveyancers (SA) Pty Ltd is entitled to recover any additional cost incurred to secure payment of this debt.*